



GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!TM, a menu-driven database system. The INTERNET address for GSA Advantage!TM is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Schedule Title – Multiple Award Schedule

Federal Supply Group – Professional Services

Contract Number: 47QRAA20D004W

Contract Period: February 27, 2020 to February 26, 2025

Contractor: FREW DEVELOPMENT GROUP, LLC
44 Cook St Ste 640
Denver, CO 80206-5822

Business Size: Small Business
Telephone: (303) 333-1788
FAX Number: (303) 333-1788
Web Site: www.frewdevelopment.com
E-mail: JFrew@FrewDev.com
Contract Administration: John M Frew

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s)

SIN	Recovery	SIN Description
541330ENG	541330ENGRC	Engineering Services
OLM	OLMRC	Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

SIN 541330ENG – Administrator - \$49.12/ hour

1c. Hourly Rates – see SCA Matrix

2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic Only, 50 States, DC, Territories
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted).
7. **Quantity discounts:** None
8. **Prompt payment terms:** none. "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Yes
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery.** "Items available for expedited delivery are noted in this price list."
- 11c. **Overnight and 2-day delivery.** Contact Contractor
- 11d. **Urgent Requirements.** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government Purchase Cards are accepted for GSA contracts. Please contact the Contract Administrator for card use above micro purchase.
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).** N/A
- 24b. **Section 508 compliance –** N/A
25. **Data Universal Numbering System (DUNS) number:** 079361273
26. **Notification regarding registration in SAM -** Registered

Job Title	Detailed Position Description and functional responsibilities	Min Education Level	Min Years of Experience
Project Executive	1) Create project schedule, including activity, sequences, durations, allocation of labor and materials and materials delivery. 2) Confirm construction delivery method with client. 3) Define the project into individual contracts. 4) Establish bidding schedule. 5) Prepare AIA contracts for signature by client. 6) Become thoroughly familiar with design documents and specifications. 7) Schedule and coordinate the ordering and delivery of materials. 8) Establish safety program. 9) Final review of applications for payment and recommendation to owner. 9) Lead any dispute resolution at direction of owner.	BA	10
Senior Project Manager	1) Establish bidding schedule. 2) Issue and coordinate bidding, including requests for information and answers thereto. 3) Work with project architect to establish and maintain a project submittal schedule and any revisions thereto. 4) Review shop drawings, product data, samples and other submittals from contractors for compliance with the contract. 5) Schedule and coordinate the sequence of construction and assignment of space in areas where the contractors are working. 6) Recommend corrective course(s) of action when requirements of a contract are not being fulfilled. 7) Initial review of applications for payment. 8) Oversee all project close-out activities leading to certificate of occupancy.	BA	7
Project Manager	1) Serve as on-site manager. 2) Supervise all on-site staff. 3) Coordinate materials testing. 4) Conduct OAC Meetings. 5) Schedule all tests and inspections. 5) Enforce safety program. 6) Establish and manage site security program. 6) Along with project architect, create and resolve punch list at end of project. 7) Secure warranty and maintenance manuals for delivery to owner.	BA	5
Coordinator	1) Obtain building permits. 2) Schedule regular meetings with owner, architect, contractors, and other relevant consultants ("OAC Meetings"). 3) Schedule materials testing.	High School	2
Administrator	1) Maintain daily log of weather, each contractor's work, number of workers, identification of equipment, problems encountered and other relevant data. 2) Record progress of the project and submit a weekly report to owner (to be approved by SPM and Project Executive). 3) Secure insurance certificates from each contractor/consultant. 4) Secure lien waivers from each payee.	High School	2
Project Accountant	1) Define the project budget in schedule of values for approval by owner and lender. 2) Receive and process invoices for approval by Project Executive and Owner. 3) Submit monthly pay application to owner and lender. Track payments and create summary for monthly report to owner. 4) Participate in effort to resolve disputes with pay applications.	BA	5

Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix

SCA/SCLS Eligible Contract Labor Category	SCA/SCLS Equivalent Code and Title	WD Number
Administrator**	01020 – Administrative Assistant	2015-5419
Project Accountant**	01011 – Accounting Clerk I	2015-5419
Coordinator**	01020 – Administrative Assistant	2015-5419

SIN/SIN Proposed*	Service Proposed (eg Job Title/Task)*	Minimum Education	Minimum Years of Experience	Security Clearance Required	Contractor or Customer Facility or Both*	Domestic or Overseas*	Price Offered to GSA (including IFF)
541330ENG	Project Executive	BA	10	No	Both	Domestic Only	\$ 162.09
541330ENG	Senior Project Manager	BA	7	No	Both	Domestic Only	\$ 122.80
541330ENG	Project Manager	BA	5	No	Both	Domestic Only	\$ 98.24
541330ENG	Coordinator	HS	2	No	Both	Domestic Only	\$ 58.94
541330ENG	Administrator**	HS	2	No	Both	Domestic Only	\$ 49.12
541330ENG	Project Accountant**	BA	5	No	Both	Domestic Only	\$ 83.50

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).